

Minutes of Merrijig Hall Inc. Meeting

Monday 2nd October 2006

Open Meeting: 7.10 pm

1 Attendees Chris Dunlop, Dot Corcoran, Sen Weir, Jenny O'Brien, Ted Lovick, Marie Selstrom, Kerrie Purcell, Mazza Dowling, Noel Willaton

2 Apologies:

3 Confirm previous minutes: 4th September 2006,
Moved: Mazza Dowling, **Seconded:** Marie Selstrom, *Carried*

4 Business arising from minutes:

Grants Grant applications have gone in as instructed: *Jenny O'Brien*

Interior Painting Thanks to Jenny & Mick O'Brien and Mazza Dowling & Noel Willaton for their painting contribution

Thanks also to Mr Ian Burn for his voluntary contribution.
Letter of thanks to be sent to Ian Burn.

The committee decided to purchase 4 litres of *CABOTS CPF* for bench seats. Richard (Dicko) Wilcox to sand & paint bench seats.

ACTION: Chris: to purchase CPF & liaise with Dicko.

Notice board CARRY FORWARD TO NEXT MEETING

Exterior Hall Sign CARRY FORWARD TO NEXT MEETING

Trash & Treasure Sunday 22nd October, 10 am start.
Marie reported 8 stalls have been booked so far. We are requesting donations for the Hall Stall.
Committee members to provide cakes for cake stall *re: Jenny O'Brien*
Scones for Devonshire tea, Marie & Kerrie
Sausage sizzle, Ted & Chris
Entranceway opening: midday.

Kitchen Health Inspector has looked at our Kitchen at the request of Chris Dunlop. Chris reported the Inspectors assessment: Upgrade to a commercial kitchen, Authorities will allow us to continue operating with the current kitchen due to the fact we are considering & attempting to upgrade anyway.

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October Ball

Saturday 7th October, 8.30 pm

Band will play from 8.30 pm to 1.00 am at a cost of \$1800

Moved: Ted Lovick, **Seconded:** Sen Weir *Carried*

No carpet to be attached on back wall of hall for sound reasons.

Moved: Marie Selstrom, **Seconded:** Jenny O'Brien *Carried*

Decorate & Setup: Noel, Ted & Chris, 9am Saturday

Tablecloths: Mazza

Recycling Bins: Chris to empty

Combustion Stove: Chris to supply appropriate fitting fire wood

Fire Bucket: Sen to return outside fire bucket

Outside lights: Ted to erect exterior lighting

Clean Up: Committee at 11.00 am Sunday

Supper to be at 10pm.

Moved: Mazza Dowling, **Seconded:** Jenny O'Brien *Carried*

5 Correspondence

IN:

- Lara Shepard, Mansfield shire Council. Summary of the Merrijig Community Plan.

OUT:

- Ian Burn. Letter of thanks for recent voluntary painting.
- Eric & Nola Leech. Letter of thanks for donation of crockery & cutlery

6 Financial Report:

June 2006, \$11,569.23

Moved: Jenny O'Brien, **Seconded:** Marie Selstrom *Carried*

August 2006, \$10,435.56

Moved: Dot Corcoran, **Seconded:** Kerrie Purcell *Carried*

Minutes of 7th August to be corrected.

Financial report Expenditure should read \$238.70

Moved: Marie Selstrom, **Seconded:** Jenny O'Brien *Carried*

New Account signatories: Sen Weir, Marie Selstrom, Dot Corcoran

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7 GENERAL BUSINESS:

- School Key** Merrijig Primary School has returned their Hall Key and will now hire the Hall as moved in the Hall minutes 4th September 2006. Key returned to Sen Weir at October Hall meeting.
- Cost of running heaters** TRU Energy electricity bills for the winter have been between \$70 - \$80. These bills have been an estimate due to the inaccessible meter. The current bill received amounts to **\$195.88** which is an accurate reading, as the meter reader requested access via the School's hall key.
The discussion was if the recently hired hall party (Campbell) was responsible for the \$100 increase of the electricity party, as it was observed by a committee member that the heaters appeared to be ON from Saturday to Monday midday. With Ted Lovick's calculations it was unlikely the party would be solely responsible for the huge increase. The committee summarised the increase could be because of the accurate reading and the Hall electricity account had previously been underestimated. The Committee also agreed to retain the \$20 charge for heaters on hiring out the Hall and to monitor further usage & electricity accounts.
- Eric & Nola Leech** Eric & Nola Leech are the owners of the old restaurant at Delatite Apartments, Merrijig. After refurbishment, they expressed a desire for the Merrijig Hall to receive their excess commercial crockery & cutlery. Some will be placed into the Hall kitchen that is required, as for the rest it will be sold at the Trash & treasure Bazaar on the Hall table. A letter of thanks is to be sent to Eric & Nola Leech.
ACTION: Dot to sort out the crockery & cutlery
- Petty Cash** MOTION: The Petty Cash float be retained at **\$100** only.
Moved: Mazza Dowling, **Seconded:** Marie Selstrom *Carried*

MOTION: All incoming cash to be banked. \$100 cheque to be written for Petty Cash and an itemised list be presented at the committee meetings.
Moved: Noel Willaton, **Seconded:** Jenny O'Brien *Carried*
- Change of Meeting Date:** A change of meeting date has been expressed to co-ordinate better with the financial reports.
MOTION: Change date to 3rd Monday of the month.
Moved: Jenny O'Brien, **Seconded:** Kerrie Purcell *Carried*
- Next Meeting:** Monday 20th November 2006, 7.30 pm
- Meeting Closed:** 8.40 pm