

MERRIJIG PUBLIC HALL AGENDA

Thursday 4th January 2007, 7pm

Merrijig Public Hall

Open Meeting

Call for apologies

Call for General Business

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Confirm previous minutes

Business arising from minutes

- Grant applications, Shire feedback from recent meetings –
HALL UPGRADE
- Notice board – *Mazza*
- Exterior hall sign – *Marie*
- Trash & Treasure, outcome
- October Ball, outcome
- Christmas dinner/new years eve

Correspondence

In:

- Mansfield Shire Council, acknowledgement of "Small Towns Community Grants Scheme" application.
- Mansfield Shire Council, Cheque for \$2000 for the above grant.

Out:

Financial report:

- Accounts for payment
- SEPTEMBER
- OCTOBER
- NOVEMBER

General Business

- Electrical upgrade - *Ted*
- Purchase of trestle tables - *Sen*

Next meeting

Close meeting

Minutes of Merrijig Hall Inc. Meeting

Thursday 4th January 2007

Open Meeting: 7.06 pm

1 Attendees Chris Dunlop, Dot Corcoran, Sen Weir, Jenny O'Brien, Ted Lovick, Marie Selstrom, Mazza Dowling, Noel Willaton, Pam Sumpter

2 Apologies: Kerrie Purcell

3 Confirm previous minutes: 2nd October 2006,
Moved: Marie Selstrom, **Seconded:** Maz Dowling, *Carried*

4 Business arising from minutes:

Grants The Shire has presented the Hall Committee a cheque for \$2000 as a result of our successful application for 'SMALL TOWNS COMMUNITY GRANT SCHEME'

Exterior Hall Sign **MOTION:** The Hall look at purchasing a timber sign similar to Merrijig PS, to be erected on the north side of the building. Wording to be; **Merrijig Public Hall, Established 19_??**, in *Times New Roman* lettering.

Moved: Maz Dowling, **Seconded:** Sen Weir, *Carried*

ACTION: Marie: to contact John Stedman with regards to constructing the above sign.

ACTION: Dot: to find out from the historical minutes, year the Hall was established.

Notice board **ACTION: Maz:** to re-draft letter requesting sponsorship of sign.

Trash & Treasure **MOTION:** The Hall will hold two Trash & Treasures per year. One in Autumn & one in Spring.

Moved: Jenny O'Brien, **Seconded:** Pam Sumpter, *Carried*

ACTION: Marie & Dot: to liaise together on selecting dates for the above markets.

October Ball **MOTION:** The Ball to be held once a year in October. This year's date is; **Saturday 6/10/07**

Moved: Noel Willaton, **Seconded:** Sen Weir, *Carried*

Minutes of Merrijig Hall Inc. Meeting

Thursday 4th January 2007

Christmas Dinner

Was a Community orientated function. The Hall Committee felt that perhaps it could become an annual event on Christmas, pre christmas or a New years Evening.

MOTION: The Hall to host a New Years Evening.

Moved: Ted Lovick,

Seconded: Pam Sumpter, *Carried*

MOTION: A letter of thanks should be sent to the major contributors for the recent Christmas & New Year Functions, and a "Thank You" in both local papers.

Moved: Jenny O'Brien,

Seconded: Sen Weir,

Carried

ACTION - Dot: *to draft thank you letters to the list of names Marie & Jenny will supply.*

ACTION - Maz: *to place a "Thank You" in both local papers.*

5 Correspondence

IN:

- Mansfield Shire Council, acknowledgement of "Small Towns Community Grants Scheme" application.
- Mansfield Shire Council, Cheque for \$2000 for the above grant.
- FRRR. Unsuccessful on our application for \$5000 grant for re-stumping of the Hall.
- ELGAS, Now that Shell Mansfield has closed, we can obtain our gas bottles from "Delatite Steel"
- Mansfield Mitre 10, A donation cheque from Foodworks for \$37.13
A voucher from Mitre 10 for \$25.00
- Storm Water Preservation, for groups to draw up a plan to best utilize water then submit to the Fed. Govt. for a grant.

OUT:

6 Financial Report:

September 2006, \$11,769.52

Moved: Dot Corcoran,

Seconded: Ted Lovick

Carried

October 2006, \$13,584.66

Moved: Marie Selstrom,

Seconded: Maz Dowling,

Carried

November 2006, \$13,584.66

Moved: Marie Selstrom,

Seconded: Pam Sumpter,

Carried

Financial Notes:

Chris Dunlop presented an Invoice for the CPP paint used on seats and tables.

Sen Weir to send an Invoice to Mansfield Shire Council who will donate \$500 for recent use of Hall during Fire community Meetings.

Minutes of Merrijig Hall Inc. Meeting

Thursday 4th January 2007

Financial Notes cont,

Sen Weir deposited in Hall Bank Acc. proceeds from the Christmas & New Year function periods. This money is to be presented to the Merrijig CFA. Amount deposited: \$2810.70.

Moved: Marie Selstrom, **Seconded:** Ted Lovick, *Carried*

The \$500 donation from Mansfield Shire Council to be retained for the Hall Committee and will not be included in the Merrijig CFA donations.

Moved: Maz Dowling, **Seconded:** Jenny O'Brien *Carried*

7 GENERAL BUSINESS:

Hall Keys

It was noted during the recent Fire Community Meetings the Hall was being opened by a non committee member. In previous minutes a motion was moved that only Hall committee members would have a Hall key with the authority to open & close the Hall. There is one key held by a non committee member; JAN HOWARTH for "Exercise Classes". It was discussed at the meeting that perhaps Jan Howarth should be reminded of her privilege of access to a hall key is **only** to be used for it's intention- Exercise Classes. Now that we have heater & Hall keys set up with Chris Dunlop & Sen Weir, should the Hall be required by anyone, they should go through the proper channels, ie: Chris Dunlop &/or Sen Weir.

Broken window

ACTION – Sen: *to contact a Glazier to have the broken window panel replaced.*

Hall Upgrade

Kitchen Plan created by Celia Brandl is no longer applicable to our needs.

Chris Dunlop is to meet with the Shire Building Inspector: Carl Barton, and discuss the Hall's requirements for an upgrade.

The following priorities were made by the committee:-

Kitchen

Toilets

Windows

Exterior painting and Fixing up

Re – Stumping

Asbestos audit

Insulation

Outdoor Covered area

Heating & Cooling

Chimney

Sewage & water

More electrical upgrading

Minutes of Merrijig Hall Inc. Meeting

Thursday 4th January 2007

General Business cont.,

Hall Upgrade cont.,

A set of plans created by Peter Parrie Fielder for the Hall and photos of the recently refurbished Jamieson Hall was circulated around the meeting table. The committee decided to discuss further about the Hall Upgrade at the next meeting after Chris Dunlop's appointment with Carl Barton.

Electrical Upgrade

Ted Lovick reported that the following works have been completed. Power underground, 3 phase, new meter & switch boards installed and the old CFA shed is now connected to power via the Hall. The committee thanked Ted for the work that has been undertaken. All members were impressed with the fantastic upgrade.

Trestle Tables:

5 new plastic trestle tables have been purchased at \$58 each, thus being \$290 in total.

DVD of recent fires.

Steve Thompson is compiling a DVD of photos of the recent fires. Steve's intention is to sell the DVD's with proceeds going to the Merrijig CFA.

The Committee discussed the strong community friendship that has evolved from the fires and that perhaps the Hall committee could have an evening soon to maintain/support that community friendship continuing.

The committee considered that perhaps an evening premiere of the DVD with wine, cheese and the presentation of collected monies, \$2810.70 be handed to the CFA on the evening.

ACTION - Dot: *to contact the CFA with their response/involvement in such an evening.*

Next Meeting:

Tuesday 30th January 2007, 7.00 pm

Meeting Closed:

8.30 pm